



## LEHIGH VALLEY BUSINESS FORTY UNDER 40

Major Sponsor



A program of  


In June 2016 Lehigh Valley Business will honor 40 of the region's most accomplished young leaders at the 2016 Forty Under 40 event. Award recipients will be selected and recognized for their commitment to business growth, professional excellence and community service. The honorees will also be featured in a special supplement to the June 20th issue of Lehigh Valley Business.

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**Nominate someone you  
think is worthy of this award!**

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To submit a nomination, complete and return the cover letter and requested items by Thursday, March 24. Candidates must be 39 years or younger on June 13, 2016, and be employed in Berks, Carbon, Lehigh, lower Monroe, Montgomery, Northampton, upper Bucks, Schuylkill or Warren county to be eligible. The complete nomination instructions and eligibility requirements are included on the following pages.

# CALL FOR NOMINATIONS

DEADLINE: MARCH 24, 2016

### Questions?

Contact Dayna Edelman for more information at 610-807-9619 ext. 109 or [daynae@lvb.com](mailto:daynae@lvb.com)

Submit your nomination to Dayna Edelman at [daynae@lvb.com](mailto:daynae@lvb.com) or  
complete the online form at [lvb.com/events](http://lvb.com/events)

## N O M I N A T I O N F O R M

THIS PAGE, OR ALL REQUESTED INFORMATION ON THIS PAGE, MUST ACCOMPANY EACH NOMINATION FORM.

## TO BE ELIGIBLE, THE CANDIDATE:

- Must be employed in Berks, Carbon, Lehigh, lower Monroe, Montgomery, Northampton, upper Bucks, Schuylkill or Warren county.
- Must be 39 years old or younger on June 13, 2016
- May be nominated by self or another person
- May not be a member of a judge's immediate family
- Must be an owner, partner, president, CEO, CFO, COO, board chair, or other senior-level executive or manager
- Only one individual may be nominated per company.
- May not be a previous Forty Under 40 honoree.

## CONTACT INFORMATION

**Nominee**

Full Name \_\_\_\_\_

Credentials/Professional Suffixes \_\_\_\_\_

Present Title \_\_\_\_\_

Employer \_\_\_\_\_

Business Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

Age on June 13, 2016 \_\_\_\_\_ Birth Date \_\_\_\_\_

Years in Current Industry \_\_\_\_\_

Size of Company (Number of Employees) \_\_\_\_\_

25-word Company Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Nominee's Professional References:**

Please provide three references (e.g. banker, accountant, lawyer).

1. Name \_\_\_\_\_

Company \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

2. Name \_\_\_\_\_

Company \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

3. Name \_\_\_\_\_

Company \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

**Nominator:**

Full Name \_\_\_\_\_

Present Title \_\_\_\_\_

Employer \_\_\_\_\_

Business Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

Relationship to Nominee and Years Known \_\_\_\_\_

# N O M I N A T I O N F O R M

PAGES  
2 - 4

*All requested information on this page must accompany each nomination form in the order that is presented below. Nominations that do not follow this format will not be accepted.*

**A nomination is not complete without the candidate's current résumé and a biographical profile.**

**Please read and complete both parts below and submit them as pages 2 - 4 of the nomination.**

**Use this page as a guide, but do not submit it with the entry.**

## PAGE 2 - CURRENT RÉSUMÉ

*(Reduced to One Page in Length)*

The candidate's résumé should reflect his/her work experience **in one page.**

## PAGES 3 & 4 - BIOGRAPHICAL PROFILE *(Two Page Maximum)*

The candidate's biographical profile should describe his/her professional accomplishments, leadership qualities, vision and community involvement in **no more than 2 pages**. Use the headings below, in the order that they appear, to label the narrative. The bulleted items are examples of what could be included in the narrative.

### A. Professional Accomplishments

Include organizations where the nominee currently works and has previously worked. Detail important dates, titles and responsibilities.

Additional information could include:

- Significant professional accomplishments
- Licenses, degrees, areas of professional expertise
- Honors and awards (list dates, etc.)
- Special skills and abilities

### B. Leadership

Include organizational successes and obstacles the nominee has overcome, professional creativity and innovation.

### C. Vision

Include entrepreneurial activities and initiatives and/or business growth.

### D. Community Service

Include past and present active involvement in community organizations where the nominee has made a significant impact.

Additional information could include:

- Nature of involvement
- Honors and awards
- Milestones and/or significant accomplishments on behalf of community organizations

**Nomination Deadline: March 24, 2016**